Date

Dr. Cynthia Carnes

Senior Associate Vice President for Research

The Ohio State University

Office of Research

Campus

RE: Request for PI Status for XXX

Dear Dr. Carnes:

I am writing to request that XXX be granted Principal Investigator status. In her position as XXX, she has the responsibility for seeking funding for research and programs to support the advancement of STEM education in K-12 schools. Over the past few years, XXX has been successful in establishing partnerships to pursue funding in this area. Details of her efforts in this area are provided on her curriculum vita.

XXX is currently engaged in initiatives with colleagues from within the College and external partners from other departments across the university. These initiatives are referenced in XXX’s vita. Moreover, she is collaborating with faculty to submit two additional proposals in the coming weeks.

While XXX work on these projects is noteworthy, she has not been afforded the opportunity to serve as Principal Investigator. XXX would like to expand her role on future grants by directing those projects under the auspices of the College of Education and Human Ecology. This change in status would allow XXX to oversee all aspects of research projects, including planning and implementation, data collection and analysis, and evaluation and reporting.

Thank you for your consideration of this request. Please contact me if you have questions or need additional information.

Sincerely,

Candidate’s Dean, Chair, or Director

I approve of this request.

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Natasha Slesnick

Associate Dean for Research  
College of Education and Human Ecology